

Data Protection Impact Assessment Report



1 Project Title

Review and Redesign of Short Breaks in Southampton

2 Project Description

The Short breaks Review and Redesign (R&R) project aims to review the current approach to the provision of Short Breaks and redesign the service in response to the review findings.

3 Service Area

Integrated Commissioning Unit

4 Privacy Risks Identified

- a) Personal Information will not be fairly and lawfully processed.
 - i. As consent is being relied on as the legal basis for processing, this needs to be compliant with the Council's obligations under the General Data Protection Regulation (EU) 2016/679 ("the GDPR").

5 Privacy Risk Solutions

- a) Personal Information will not be fairly and lawfully processed.
 - i. In order to be compliant with the GDPR, the service area must ensure the following:
 - Consent must be freely given, specific, informed, and unambiguous
 - Consent must be given by a clear affirmative action
 - The service area must be able to demonstrate that the data subject has consented to the processing.

- The request for consent must be presented in a manner which is clearly distinguishable from other matters, in an intelligible and easily accessible form, using clear and plain language.
- The data subject can withdraw their consent at any time, and the service area must ensure it is as easy to withdraw consent as it is to give it.

6 Privacy Risk Outcomes

- a) Personal Information will not be fairly and lawfully processed.
 - i. Risk eliminated

7 Comments and Further Recommendations

The above risks and solutions are in addition to the risks already identified and addressed within the DPIA document itself (and subsequent correspondence).

The measures put in place in respect of these have been deemed to be adequate on review.

8 Sign-Off

PIA reviewed by: Chris Thornton, Information Lawyer (Data Protection Officer)

PIA Report agreed with Information Asset Administrator on: 17th August 2017

PIA Report agreed with Senior Information Risk Owner on: N/A

Review of measures to be carried out on: 1st April 2018